

Recreation Department looking for summer tennis instructors

The Cohasset Recreation Department is seeking experienced and qualified tennis instructors to provide summer youth lessons and to assist the summer playground program.

Tennis Lessons take place during morning hours, Monday thru Friday. Additional hours are available in the afternoon assisting the summer playground program.

All individuals who are interested in filling the position are required to attend departmental staff training in June, a USTA tennis coaches clinic (date tba), up to date CPR certification (classes are available with CRD) and pass a CORI check.

For information about the position, call Ted Carroll at 781-383-4109. For a complete job description, please visit the Department website at www.cohassetrec.com

TENNIS INSTRUCTORS

Cohasset Recreation Department

Qualifications: Applicants must be dependable, enjoy working with children, have working knowledge of the rules of tennis, and have good communication and problem solving skills. Ability to work with a variety of age groups with varying abilities. The ability to teach children at the beginner and intermediate level is required. Applicants will be required to attend a USTA Coaches Clinic in June and attend departmental staff training programs. Applicants must have current Infant, Child and Adult CPR. All applicants will be required to pass a Criminal Background Check.

Responsibilities:

- * Works under the general supervision of the Recreation Director.
- * Teaches a variety of classes to children on a daily basis.
- * Responsible for the supervision and safety of all participants. Administers first aid and/or CPR when necessary.
- * Responsible for daily planning and implementation of the tennis clinics and lesson programs. Required to wear approved Recreation Department shirt while on duty.
- * Instructors are required to take daily attendance, complete accident and incident reports when necessary, and inform their supervisor of any issues or concerns that may require immediate attention.
- * Responsible for carrying out departmental discipline procedures, insuring that class registration procedures are followed and that supplies and equipment are readily available.
- * Follows and enforces department rules and regulations.

Work Hours: Must attend in-service training and staff meetings in June. Monday – Friday beginning June 27th for seven weeks. Classes are held weather permitting therefore, the schedule is modified on a weekly basis.

Pay Range: Pay range is \$10.00-\$12.00/per hour and will be dependent on experience

Application Deadline: Applications are accepted until positions are filled, however, there will be a preliminary review of all applications received on *Friday, April 29th at Noon.*

An Application is required. For information about the Recreation Department, please call 781-383-4109 or email at recreation@townofcohasset.org.

"An Equal Opportunity Employer M/F/DP/V"